

## **TRAINING POLICY OF THE ORGANIZATION**

Organization SAFE APPROACH is believes in capacity building of each team members for benefit of their personal growth, community- key stakeholders and organisation.

The following areas are identified for the trainings of team members of the organisation.

- Vigorous hand holds induction training to new team member within 15 days. The areas of concerns are role & responsibility, Vision, Mission, programs, strategies, working area, etc.)
- Personality development- communication skill, teamwork, leadership, etc.
- Program related training: Participatory planning, Implementation and monitoring of program, technical and other training as per the role and responsibilities.

The organisation will consider the requirement of training of each individual as per their role & responsibilities, lack of skill or weakness as per performance appraisal and organisation al need.